

**SALWAN PUBLIC SCHOOL, MAYUR VIHAR**  
**SAFETY GUIDELINES FOR CHILDREN TRAVELLING BY PRIVATE VANS**  
**Academic Session: 2024-2025**

SPS/MV/2024-2025/3155

Date: 06.04.2024

Dear Parents,

Pranam!!

**Subject: Private Van Users / Motor Cabs / Omnibus Users**

Parents of students using private van / motor cabs / omnibus as mode of transportation, to & from school, are advised to adhere to the prescribed guidelines of Transport Department, Govt. of NCT as well as circulars issued from school. The following guidelines may please be complied with, for the safety and security of children:

1. Ensure the Cab / Taxi / Van is registered with the Transport Department under the School Cab Scheme of the Private Motor Registration Act.
2. Ensure that your service provider does not overload the vehicle. For children below 12 years, the number of children carried shall not exceed 1½ times the permitted seating capacity. Children above 12 years shall be treated as one person.
3. Age of the vehicle should not be more than 15 years from the date of its initial registration. These vehicles shall be registered under as separate series i.e. DL 1K.
4. The vehicle registered under the scheme should be equipped with safety features including speed governors, GPS devices, Fire Extinguisher(s) and a First Aid Box.
5. As an additional safety measure, it is mandatory for the van operators to maintain a record of school children being ferried, details of parents along with phone numbers of the school children and the school. This is to ensure quick action in case of any emergency.
6. There must be enough space provided to keep school bags inside the vehicle and the bags should not be hung outside the vehicle or placed on roof carriers.
7. Parents hiring such transport for their wards should also know the details of the owner and driver. (Residential address / Police verification details of the driver/ Mobile Nos (Personal & Residential) The details are also required to be furnished in the undertaking attached with this circular.

Parents are further requested to groom the child not to get out of the van, once seated. In case the van driver is absent, kindly inform the Class Teacher well in advance regarding the mode of dispersal through mail/almanac.

Note: For School Cab Policy – Delhi Government., you may visit State Transport Department, Delhi Government website.

Regards,

Principal